

# **Pianobeats Studio Policy**

The following lists the policies by which we offer private lessons in our studio. Please read them carefully and contact us if you have any questions.

# OUR RESPONSIBILITY

To give you or your child the best possible music experience and opportunity.

Students will learn a strong foundations of music including reading then notes, keyboard skills, aural training and basic theory.

All of the beginner students start in a small group ( up to 4 children) where they cover 3 basic levels ( 3 separate books).

After finishing the 3rd level the students will start preparing for their first ABRSM exam ( the initial grade). This can be done as a group however if a tutor feels it is more suitable to split the group into 221 or 121 lesson the school will inform the parents.

Each student will be provided with a digital piano for the duration of each lesson.

All lessons are created to suit the individual goals and desires of each student. We encourage our students to be curious and creative.

Students will learn a large amount of repertoire and enjoy a wholistic education that suits their level and goals for the future.

We will only put a student format to take an exam if we feel they are completely ready making sure we keep their confidence at high level.

# WAITING LIST

Waiting list Procedure:

1. fill in the form on our website

- 2. we will respond within 24 hours with a suitable slot
- 3. if the timing works we will invite the student to a free taster session
- 4. if the teacher, parent and the students are happy then we will send the link with the enrolment form and the date and a time slot of the first lesson together with the room number and the front door code

# STUDENT/PARENT RESPONSIBILITIES

Students are responsible for arriving at lessons on-time, with correct books and having completed their practice. Students should practice to achieve goals, not to fill time and it is expected that all instructions are followed week-to-week. Late arrival times will not be made up as our schedule is tightly planned.

Students need to practice on a decent instrument.

to begin with a small keyboard is ok however we would encourage to purchase or hire a weighted keys digital piano.

It is possible to hire from our school from our website www.pianobeats.co.uk

## STUDIO CALENDAR

Lessons are fixed weekly to the school term time. Please check the term times on our website:

There are 38 weeks of lessons including 2 performances : ( Summer Recitals in July and Christmas Recitals in December)

The term dates can be found on our website www.pianobeats.co.uk

## PAYMENT

Our fees are charged monthly (for 12 months of the year) and cover 38 lessons (including 2 performances). The first payment is made in advance ahead of the first lessons.

If a student starts lessons mid month then we only will charge for the lessons done that month. From the following month it will be an automatic direct debit.

All fees include VAT.

## Pianobeats LTD VAT Registration Number 390 3288 86

The one off set up fee of £25 will be charged. This include the admin/set up fee, book bag, first level 1 book and a pencil. This will be taken directly from the account after setting DD via gocardless. This is the only payment method we accept.

Please do not cancel direct debit before the termination has been agreed.

## MARERIALS

Book level 1 one is included in a starter.

The level 2 and level 3 books will be given when students are ready and each book's fee will be charged directly from parents bank account. Each book costs £8.99

Additional materials such as exam books or metronome can be purchased from our website ( amazon links ). The teacher will indicate who to buy and which books to buy directly with he parent

## MISSED LESSONS

Missed lessons due to forgetfulness, illness or holidays are not refundable.

Exceptions for missed group lessons will be considered on a discretionary basis if we have a suitable slot and level.\*

We will offer a catch up lessons for individual lessons at alternative date if we manage to find a suitable slot. \*

If a teacher is sick or otherwise unable to attend a lesson a make-up lesson will be scheduled.

The studio understands that students will miss lessons due to illness, inclement weather, family emergencies, or other issues that may arise. If you know that the student will miss a lesson, please contact us at your earliest convenience. We will make every opportunity to reschedule the lesson at a convenient time, but we cannot guaranty that each missed lesson will be made up.\*

\* subject to the availability of lesson slots.

# PERFORMANCES

Pianobeats offer 2 wonderful performances opportunities:

Summer Recitals in July marking the end of the school year

<u>Christmas Recitals</u> in December making the end of the Autumn term and start of the festive season

Our performances are informal and we encourage all of the children to perform. Introduce themselves, perform on the acoustic piano on stage and taking a bow.

## EXAMS

Pianobeats provides in-house ABRSM graded exams. Each year we invite an official ABRSM examiner to assess our students.

We provide the room with he familiar piano, warm up room with our teachers giving a mini lesson on the day off the exam.

The familiarity wit the usual piano and the environment and the presence of a teacher minimises the stress on the day .

Students looking to take exams should be aware that it takes a huge amount of effort, determination and stamina and significantly reduces the time available to other more creative pursuits. Extra lessons may be required and students will need to sit 1 - 2 mock exams before they are examined.

Students are entered for exams only when they are fully prepared. The full assessment will be provided during lessons prior to the exam date.

## **TERMINATING LESSONS**

If you wish to finish lessons, please provide notice by whatsap. Students will continue to receive lessons until the end of the month. One more month of payment will be taken to balance out the spread cost.

The cancellation of DD and the official cancelation of lessons will be confirmed.

Refunds will not be issued.

## **CONTACTING TEACHERS**

Parents are not permitted to ask tutors for their personal contact however they are welcome to send a WhatsApp message directly to the school to discuss any matters associated with education. This is the quickest way of communicating with us.

You are also welcome to send an email to info@pianobeats.co.uk.

www.pianobeats.co.uk